

E-COMMERCE ACCOUNTANT / FINANCIAL SPECIALIST

Cross-Border Finance, Taxation & Cost Accounting

POSITION TITLE E-commerce Accountant / Specialist	JOB TYPE & VACANCY Full-time (Remote / Flexible) • 01 Position	TARGET MARKET United States & Canada
WORKING HOURS Flexible (US EST/PST Coverage)	OFFICIAL WEBSITE https://superboxs8.com/	APPLICATION EMAIL hr@superboxs8.com

ABOUT US

At superboxs8.com, we serve as the official Exclusive Distributor of premium SuperBox Android TV streaming receivers across the United States & Canada. As the authorized primary channel for the full hardware lineage—including the proven S6 series, the flagship S7 series (S7 Ultra, S7 Max, S7 Pro), the elite Supreme Edition, and the upcoming next-generation S8 series—we bridge the gap between state-of-the-art multimedia hardware and direct-to-consumer reliability.

Under our guiding ethos, "*Exclusive Distributor SuperBox TV in US & CAD*," we recognize that financial transparency, rigorous cost accounting, and total regulatory compliance are essential for sustainable growth. Managing a high-volume direct-to-consumer distribution platform requires precise multi-gateway merchant reconciliations, cross-border tax compliance (US State Sales Tax economic nexus and Canadian GST/HST/PST), accurate Landed Cost modeling, and robust cash flow management.

To support our rapid volume expansion across the United States & Canada, we are seeking a detail-obsessed, analytical, and experienced **E-commerce Accountant / Financial Specialist** to lead our financial accounting desk. Working in direct collaboration with Founder & CEO (Jesse Bruce) and Head of Operations (Kim Wexler), you will oversee daily financial recordkeeping, multi-currency reconciliations, tax filings, inventory valuation, and profitability reporting.

ROLE SUMMARY

As the E-commerce Accountant / Financial Specialist at superboxs8.com, you are the financial compass of our e-commerce operations. You will manage end-to-end accounting operations—from daily payment gateway settlement matching (Stripe, PayPal, Klarna, Affirm, Apple Pay, Google Pay) and Shopify order auditing to landed cost computations, supplier accounts payable, and cross-border tax administration.

This is not a traditional entry-level bookkeeping role. We are looking for an experienced e-commerce accounting professional who deeply understands multi-state US economic nexus thresholds, Canadian GST/HST/PST tax frameworks, merchant processor holdbacks/reserves, inventory Cost of Goods Sold (COGS) accounting, and chargeback dispute financial tracking. You will maintain clean general ledgers, automate accounting software syncs (QuickBooks Online / Xero / NetSuite), and deliver weekly executive P&L insights to senior management.

KEY RESPONSIBILITIES & CORE FUNCTIONAL AREAS

1. Multi-Gateway Payment Reconciliation & Merchant Fee Auditing

- Perform daily and weekly reconciliations between Shopify transaction records, payment gateway deposits (Stripe, PayPal, Klarna, Affirm, Link, Apple Pay, Google Pay), and business bank accounts.
- Audit processor processing fees, interchange surcharges, holdback reserves, cross-border conversion fees, and chargeback fee deductions to ensure 100% accounting precision.
- Reconcile payout timing lags and rolling reserves across all merchant accounts, identifying payout discrepancies or missing payout batches immediately.
- Maintain clean ledger entries for merchant processing adjustments, customer refunds, and chargeback reversals inside our primary accounting software.

2. Cross-Border Tax Compliance, Economic Nexus & Canadian GST/HST Management

- Monitor US state sales tax economic nexus thresholds (\$100k revenue or 200 transactions per state) continuously, managing automated tax engines (e.g., TaxJar, Avalara, or Shopify Tax).
- Prepare, audit, and coordinate monthly, quarterly, and annual sales tax filings across required US state jurisdictions.
- Administer Canadian sales tax obligations (GST/HST, PST, QST) under our Delivered Duty Paid (DDP) shipping model, ensuring import taxes paid at border customs are properly categorized and offset against collected tax liabilities.
- Maintain tax documentation archives for tax audits, cross-border tariff duties, and international import entry summaries.

3. Inventory Accounting, Landed Cost Modeling & COGS Optimization

- Calculate and track Total Landed Cost (TLC) per SKU, incorporating ocean/air container freight rates, customs tariffs, drayage, warehouse storage fees, pick-and-pack labor, and outbound postage.
- Formulate accurate Cost of Goods Sold (COGS) calculations using standard weighted-average or FIFO inventory valuation methodologies inside our ERP/Inventory stack.
- Reconcile physical inventory cycle count balances from fulfillment hubs in California (City of Industry) and New Jersey (Howell), alongside Canadian distribution nodes, against general ledger asset accounts.
- Log and record inventory shrinkage, quarantine damage write-offs, and factory RMA return credits alongside Lead Technical Specialist (Nacho Varga) and warehouse partners.

4. Financial Reporting, P&L Analysis & Executive Dashboards

- Prepare weekly, monthly, and quarterly income statements (P&L), balance sheets, and cash flow statements tailored specifically for direct-to-consumer e-commerce metrics.
- Calculate and report key profitability metrics daily, including Gross Margin Percentage [$\text{Gross Margin} = ((\text{Revenue} - \text{COGS}) / \text{Revenue}) * 100\%$], Net Profit Margin, Contribution Margin, and Ad Spend Return Efficiency.
- Audit advertising spend allocations across paid media channels (Google Ads, Meta, TikTok) in coordination with our Performance Marketing team to track Blended Customer Acquisition Cost (Blended CAC) against gross profit margins.
- Present structured financial variance reports and monthly cash burn analysis directly to Founder & CEO (Jesse Bruce) and Head of Operations (Kim Wexler).

5. Chargeback Reserve Tracking, Dispute Defense & Loss Prevention

- Track payment processor dispute reserves, chargeback withholdings, and representment win/loss financial logs.
- Partner with our Customer Care and Fulfillment teams to gather necessary financial dispute documentation (order receipts, HD video packing logs, carrier tracking proofs, signed DDP delivery receipts) to defeat fraudulent chargeback claims.
- Analyze chargeback trends (e.g., "Item Not Received" vs. "Unauthorized Purchase") to establish financial risk-reduction strategies for high-value receiver orders.

6. Cash Flow Forecasting, Accounts Payable (AP) & Supplier Audits

- Build dynamic 13-week cash flow forecasting models to anticipate manufacturing purchase order (PO) milestone payments, container shipping expenses, and promotional ad spend scaling.
- Manage Accounts Payable (AP) schedules for hardware manufacturing plants, freight forwarders, courier contracts (FedEx, UPS, DHL, USPS), and digital SaaS subscriptions.
- Verify supplier commercial invoices, packing lists, and bills of lading before releasing wire payments, ensuring compliance with negotiated vendor payment terms.

JOB REQUIREMENTS & CANDIDATE PROFILE

Accounting & Technical Requirements (Must-Have)

- **E-Commerce Experience:** Minimum 3+ years of direct experience as an E-Commerce Accountant, Financial Controller, or Accounting Specialist for D2C brands operating in US & CAD.
- **Accounting Stack Mastery:** Deep hands-on experience with cloud platforms (QuickBooks Online, Xero, or NetSuite) integrated with Shopify, A2X, TaxJar, or Avalara.
- **Gateway & Tax Literacy:** Proven expertise in reconciling multi-gateway settlements (Stripe, PayPal, Klarna, Affirm, Apple Pay, Google Pay) and US State Sales Tax (economic nexus) / Canadian GST/HST/PST compliance.
- **Financial Modeling:** Expert proficiency in Microsoft Excel / Google Sheets (INDEX/MATCH, Pivot Tables, COGS valuation, financial modeling) for large transaction datasets.

Education, Language & Work Setup Requirements

- **Education & Certifications:** Bachelor's Degree in Accounting, Finance, or Business Administration (CPA, CMA, or ACCA is highly advantageous).
- **Language Proficiency:** Fluent/Native American English Proficiency (C1/C2 Business English equivalent) to coordinate with tax authorities, banks, and executive founders.
- **Work Setup:** Flexible availability aligned with US/Canada business hours. Quiet home workstation with 50+ Mbps fiber internet and dual-monitor setup.

COMPENSATION, BENEFITS & GROWTH OPPORTUNITIES

- **Competitive Base Salary:** Negotiable monthly base salary evaluated based on cross-border e-commerce experience, tax expertise, and financial management skills.
- **Monthly Accuracy & Reporting Bonuses:** Performance incentives linked to zero-error ledger reconciliation ratings, on-time tax filings, and effective cost-reduction findings.
- **100% Remote Flexibility:** Work remotely from home using modern cloud accounting tools and secure finance suites provided by superboxs8.com.
- **Hardware Allowance:** Free authentic SuperBox hardware units for personal evaluation and home entertainment setup.
- **Paid Leave & Health Stipend:** Generous paid annual leave, national holiday bonuses, and monthly health/wellness stipends.
- **Career Advancement Pathway:** Clear vertical trajectory into senior executive finance roles (Director of Finance, Chief Financial Officer) as distribution expands.
- **Sponsored Training & Certifications:** Sponsored access to professional e-commerce tax seminars, advanced NetSuite/QuickBooks certifications, and international accounting masterclasses.

RECRUITMENT & INTERVIEW PROCESS

1	Application & Portfolio Screening: Initial evaluation of your CV, accounting background, and cross-border e-commerce finance experience.
2	Financial Reconciliation Simulation: A practical assignment evaluating multi-gateway payout reconciliation, COGS calculation, and DDP tax entries.
3	Operations & Finance Interview: A 45-minute video interview with Head of Operations (Kim Wexler) to discuss payment reconciliation, COGS, and tax.
4	Final Executive Conversation: A strategic discussion with Founder & CEO (Jesse Bruce) to discuss long-term financial scaling, cash flow, and offer terms.

READY TO JOIN AS OUR E-COMMERCE ACCOUNTANT?

Submit your English CV/Resume alongside a short cover letter highlighting your e-commerce financial background to our team:

Application Email: hr@superboxs8.com	Email Subject Line: [superboxs8.com] E-commerce Accountant - [Your Full Name]
Official Support WhatsApp: +1 (507) 309-9514	Official Website: https://superboxs8.com/

SuperBoxS8 - Exclusive Distributor SuperBox TV in US & CAD

superboxs8.com is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive, empowering work environment for all remote and on-site team members.